

OCNi NUCLEAR INDUSTRY DAY

BUILDING CONNECTIONS,
BUILDING TOGETHER.

In partnership with
Bruce Power & Ontario Power Generation

EXHIBITOR MANUAL

SEPTEMBER 10-11, 2025

OCNI Nuclear Industry Day

Exhibitor Manual

September 10-11, 2025

Dear Exhibitor,

OCNI in partnership with Bruce Power and Ontario Power Generation is proud to welcome you to the OCNI Nuclear Industry Day 2025 - a brand-new event bringing together Canada's world-class nuclear supply chain for two full days of connection, innovation and collaboration.

The event will be held between **Wednesday, September 10th and September 11th, 2025**, at Scarborough Convention Centre, 20 Torham Pl, Scarborough, Ontario, M1Z 0B3. This event is designed to highlight opportunities, forge new relationships, and build on the growing momentum in Canada's thriving nuclear industry. This year's event will feature over 80+ suppliers showcasing their products and services.

Please be aware that only exhibitors who have paid in full by **August 31, 2025**, will be included in the trade show Exhibitor Lists. If you have not yet completed your payment, please contact [**accounting@ocni.ca**](mailto:accounting@ocni.ca).

We look forward to seeing you in September. Should you require additional information or clarification, please contact Ruth Puckrin or me at (905) 839-0073.

Yours truly,

Sarina Harrison

Senior Manager, Partners & Events, OCNI

General Information

OCNI Nuclear Industry Day

Address: Scarborough Convention Center | 20 Torham Pl, Scarborough, Ontario, M1Z 0B3

OCNI Nuclear Industry Day Exhibition Costs: OCNI Member Fees

- **Trade Show Booth – \$4,100 + HST - Early Bird Pricing Ends July 30, Regular Pricing: \$4,500**
Includes two complimentary passes, booth space, one 6 ft. table, two chairs, breakfast, lunch, plenary sessions, two tickets to the evening Trade Show Reception, and access to Day 2
 - **Extra Booth Staff - \$300 +HST-** For additional attendees at your booth. This includes breakfast, lunch, plenary sessions, ticket to the evening Trade Show Reception, and access to Day 2
 - **Trade Show Delegate (OCNI Member) - \$600 +HST**
- If your company is not exhibiting but would like to walk the show. This includes breakfast, lunch, plenary sessions, ticket to the evening Trade Show Reception, and access to Day 2

OCNI Member: Indigenous-Owned Business

- **Trade Show Booth – \$3,280 + HST Early Bird Pricing Ends July 30 – Regular pricing: \$3,600**
Includes two complimentary passes, one 6 ft. table, two chairs, breakfast, lunch, plenary sessions, two tickets to the evening Trade Show Reception, and access to Day 2
 - **Extra Booth Staff - \$240 + HST**
- This is for additional attendees at your booth. This includes breakfast, lunch, plenary sessions, ticket to the evening Trade Show Reception, and access to Day 2
- **Trade Show Delegate (OCNI Member) - \$480 + HST** If your company is not exhibiting but would like to attend to walk the show. This includes breakfast, lunch, plenary sessions, ticket to the evening Trade Show Reception, and access to Day 2

Non-Member Fees

- **Trade Show Delegate (Non-OCNI Member) - \$1,200 +HST**
- For non-OCNI members who would like to attend to walk the show. This includes breakfast, lunch, plenary sessions, ticket to the evening Trade Show Reception, and access to Day 2
- **Trade Show Reception Ticket - \$149 +HST**
- For additional attendees to attend the Trade Show Reception and access to Day 2

Purchase & Payment:

Purchase and payment can be made through the members portal by credit card or contact the OCNI office (accounting@ocni.ca) if an invoice is required.

Event Schedule Summary - Please note that timing is TBC

Date	Activity	Length of Time TBC
Wednesday, September 10th	Trade Show, Strategic Sessions & OCNI Evening Reception	7:00AM – 7:00PM
Thursday, September 11th	Strategic Sessions & More	9:00AM – 5:00PM

Hotel Accommodation

Hilton Garden Inn Toronto/Ajax Canada,
Address: 500 Beck Crescent, Ajax, ON L1Z 1C9

Group Rate reserved from September 10-11 at **169.00** per room. The group rate is valid until **August 10, 2024.**

[Reservation Link to follow](#)

Parking

There are a limited number of parking spaces available on-site. Parking is free.

Security

There will be no security. Set-up will take place the morning of September 10.

Please note: **OCNI is not responsible for any lost or stolen goods, equipment, or personal effects belonging to exhibitors in the rented spaces.**

Sponsorship Information

Benefits of being a Sponsor

- Gain more visibility
- Acknowledgment during the function.
- Event Sponsors will have their logo prominently displayed on the OCNi website, outgoing emails, event signage and within the program guide.

Please download the [Sponsorship Package](#) for all sponsoring opportunities.

*Any member in good standing can apply for sponsorship opportunities. Payment should be made in full no later than **August 31, 2025**. If payment is not received by August 31, 2025, your event sponsorship is not guaranteed.*

Exhibitor Set-up and Tear down

Exhibitor and Set-up Personnel Access

Exhibitor and Set-up Personnel will have access to the exhibition tent for set-up on:

Tuesday, September 9th - 3:30 PM to 7:00 PM

Wednesday, September 10th - 7:00 AM to 9:00 AM

Exhibitors must set up their booths between the hours listed above. Set-up will not be permitted after 9:00 AM on September 10th, 2025

Shipping and Delivery - DO NOT SHIP TO THE VENUE

The venue is unable to accept any items to site. Exhibitors must carry their booth and materials in their own vehicles to site.

Tear down

The show closes at 7:00 PM on September 10th, 2025. Tearing down can begin within your booth immediately following the show closing. **Please do not tear down displays prior to the scheduled time.**

If a display is not taken down by 10:00 PM on September 10th, 2025, OCNi and the reserve the right to dismantle the display and charge the exhibitor accordingly.

We strongly suggest that you do not leave your booth unattended during the set-up or tear down, especially if there are valuable items that can be easily removed.

Carts, dollies, pump-trucks and all other assistance tools will not be supplied by OCNi or the venue. We ask that exhibitors provide their own materials and bring all tools needed to move or display their booths.

Exhibitor Booth

Upon purchase of your booth, your space includes:

- 2 complimentary attendee tickets
- 10' x 6' display area, defined with back and side drapes
- 6' table and two chairs (tablecloth and skirting included)
- Company name included on all relevant signage as well as inside the event program
- 120V power connection

Your booth space does **NOT** include:

- Power Extension cord
- Booth cleaning during show hours
- Booth furnishings and decor
- Shipping, warehouse services and Customs

Please Note:

- Large bins for garbage and recycling will be available throughout the facility

Displays

Displays and installations must stay within the booth rental space and must not interfere in any ways with other exhibits, exhibitors and walkways.

Booth Number Assignments

Exhibitors can reserve their booth location by completing the booth selection form shared either after ticket purchase or by contacting communications@ocni.ca. A Floor Plan has been provided in this manual for your convenience. Please note that certain booths are reserved for event partners.

However, OCNI reserves the right to change a confirmed booth location due to necessary or unforeseen changes in the floor plan.

Booth Space Limitations

In order to accommodate as many members as possible, OCNI must limit booth space to one booth(exception being for Platinum Sponsors) per exhibitor due to limited spacing in the exhibit area. If your display requires a double booth, OCNI will consider your request that should be made to the OCNI office no later than one (1) month prior to the OCNI Nuclear Industry Day.

Insurance

Individual exhibitor insurance is not required.

Emergency Preparedness for OCNi Nuclear Industry Day

The Emergency Preparedness Guidance for our event includes a plan for unforeseen circumstances, such as the sudden need to cancel due to severe weather, venue issues outside of our control, utility scheduling conflict, et al.

In the event of a cancellation, clear communication channels with attendees will be established through multiple platforms, including email (please note, email correspondence will be sent to the contact listed as an attendee), social media, and our event website, to ensure swift dissemination of information.

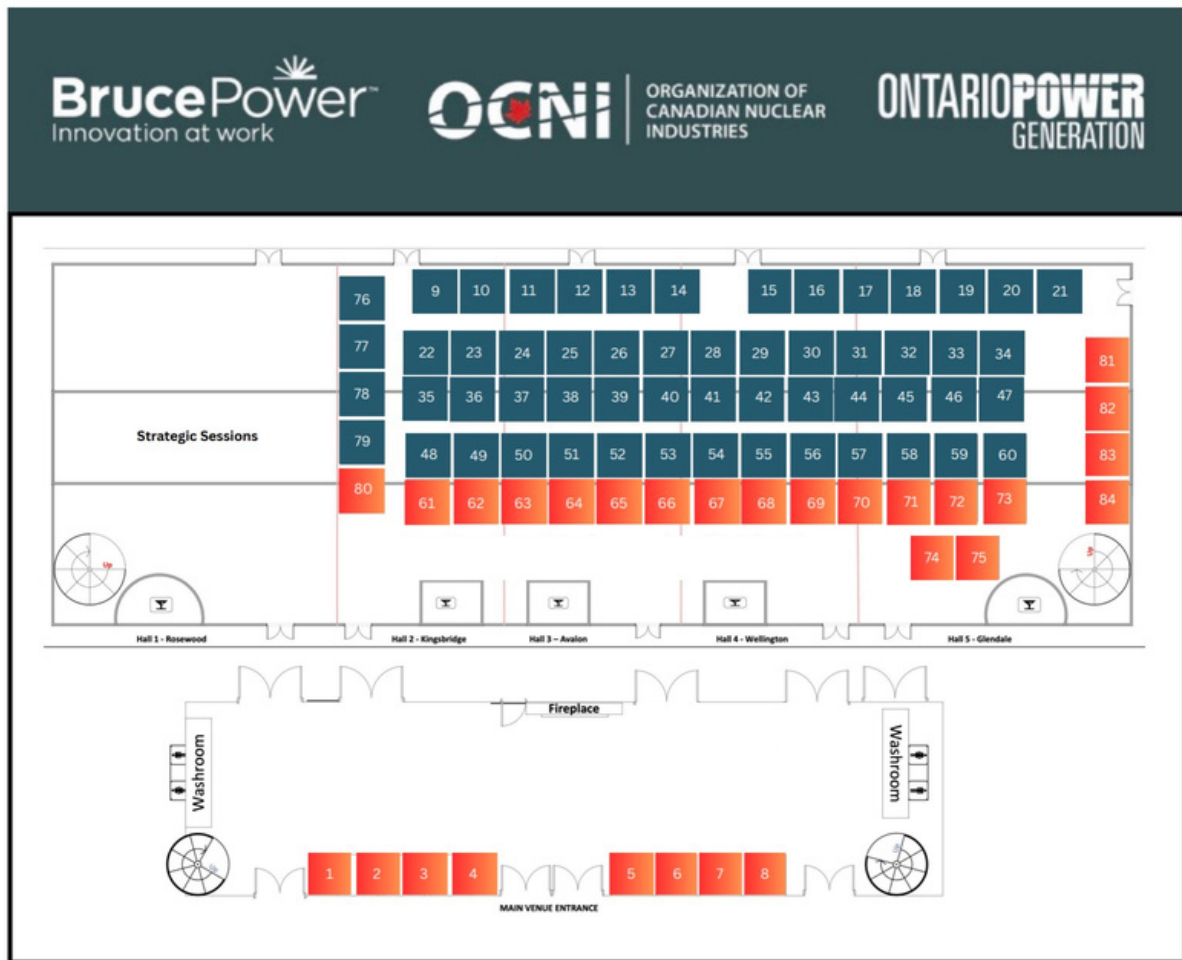
Our contingency plan involves identifying alternative dates or venues, if feasible, to reschedule the event. Additionally, our refund policy ensures that attendees will receive timely reimbursements or credits for any prepaid registration fees or expenses incurred. We remain committed to prioritizing the safety and satisfaction of our participants while maintaining the integrity of our event, even if challenging circumstances were to arise.

Intellectual Property

At the OCNi Nuclear Industry Day, members are entrusted with the protection of their intellectual property and products. While we strive to provide a secure environment, it is the responsibility of each member to safeguard their proprietary information and merchandise.

We encourage members to take proactive measures, such as limiting the dissemination of sensitive data, utilizing non-disclosure agreements when necessary, and implementing appropriate security measures for their products on display. By exercising diligence and discretion, members can help ensure the integrity and confidentiality of their intellectual property throughout the duration of the event.

Booth Layout



Exhibitor Terms and Conditions

- Payment is due upon registration or receipt. Please note that trade Exhibitor Lists will only include those exhibitors who have paid in full by August 31, 2025. If you have not yet completed payment, please contact accounting@ocni.ca.
- Your company name, contact information, company links and other information collected during the registration process will be shared with conference participants, other exhibitors and/or instructors in the form of the Event Program. By registering for the 2025 OCNI Nuclear Industry Day, you are consenting to the use and disclosure of information for the purpose.

Refund Policy

- No refunds will be given 30 days prior to the event date unless an event is cancelled by OCNI due to unforeseen circumstances.
- Any refund requests must be received via email to OCNI 30 days prior to the event date.
- All approved refunds are subject to an administration fee of 5% to offset system and financial charges.
- All refunds will be returned using the original form of payment and into the same account. Please contact the OCNI office at (905) 839-0073 for further information.

Substitutions

- Registrants who cannot attend an event are encouraged to exercise the option of providing a substitute participant to attend in his/her place. A written notification of a substitution will be accepted by email up to two-days before the event.

General Terms

- If OCNI or its event partner cancels an event, all registrants will receive a full refund of fees paid (no administration charge).
- The 2025 OCNI Nuclear Industry Day will take place between September 10th-11th at Scarborough Convention Center, rain or shine.
- It is the responsibility of the Exhibitor booth attendees to ensure that garbage is not left behind. Any Exhibitor booths that have left behind garbage after tear down (September 10th, 2025 10:00 pm) will be charged a **\$100 penalty fee**.
- Any of the above policies can be further expanded – we request that registrants carefully review all event related registration information (as found in your Exhibitor Manual, Registration Confirmation Email and/or the Event Web Page) for any additional terms or limitations that may apply to an event or program.